

**STANDING ORDERS FOR THE STEERING COMMITTEE OF THE ELECTROMAGNETIC
SYSTEMS INTEREST GROUP**

- 1: The Steering Committee shall meet face to face as soon as is convenient after the Annual Business Meeting of the EMSIG in order to elect the members of the Executive Committee.
- 2: The usual method of operation of the committee will be by an exchange of emails. Such exchanges shall be moderated by the Secretary of the EMSIG.
- 3: Face to face meetings shall be held at the discretion of the Chair of the EMSIG or at the request of five members of the Committee. Such a meeting shall be held within four weeks of any such request.
- 4: At least two weeks notice shall be given of any face to face meeting of the Committee. The quorum for a face-to-face meeting shall be seven members.
- 5: Face to face meetings of the steering committee shall be chaired by the Chair of the EMSIG, or in his absence, by the Vice Chair.
- 5: These standing orders may be changed by the Executive Committee, by a simple majority of those members of the Executive Committee who vote, either by email or at a face-to-face meeting of the Executive Committee.